

Guidelines for the Reimbursement of Arbitrators' Expenses

(Sec. 40 sub. 1 DIS Arbitration Rules as read with No. 16 of App. to Sec. 40)

Unless otherwise agreed with the parties, the expenses of the arbitrators, plus any applicable VAT, shall be reimbursed as follows:

Travelling expenses:

Travelling expenses shall be reimbursed upon submission of the respective invoices/tickets. For travels by train, the price of a first class ticket will be reimbursed, for travels by air, the fare of a business class ticket.

For journeys by car, a flat rate of 0,40 € per actually driven kilometre will be reimbursed, but not exceeding the amount of a corresponding business class air fare.

Necessary transfers by taxi will be reimbursed upon submission of the receipts.

The expenses incurred by an arbitrator for a meeting in connection with an arbitration will be reimbursed by a flat per diem of 150 € per day and arbitrator.

The per diem does not include expenses incurred for accommodation at or travelling to the place of the meeting.

Accommodation: If an arbitrator requires accommodation in connection with a journey occasioned by an arbitration, such accommodation costs are reimbursed at a flat rate of 200 €.

Upon submission of an invoice, the actually incurred accommodation costs may be reimbursed up to the amount of 350 €.

Other expenses:

Any other expenses occasioned by an arbitration (in particular costs of meetings, of mail and courier services, of telecommunications services and photocopies) are reimbursed based on actual expenditure respectively submission of the respective invoices.

